

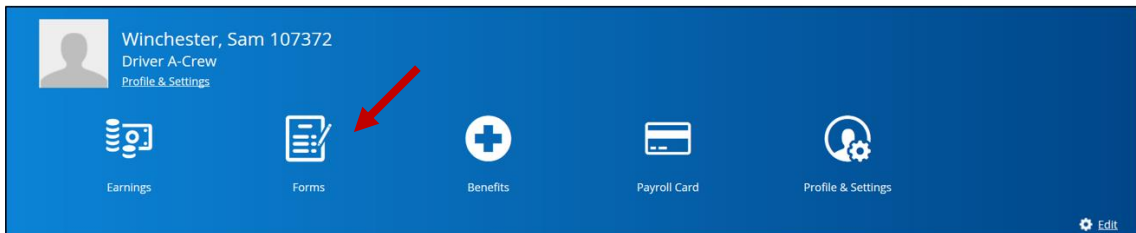
ELECTRONIC STATEMENT ACKNOWLEDGEMENT



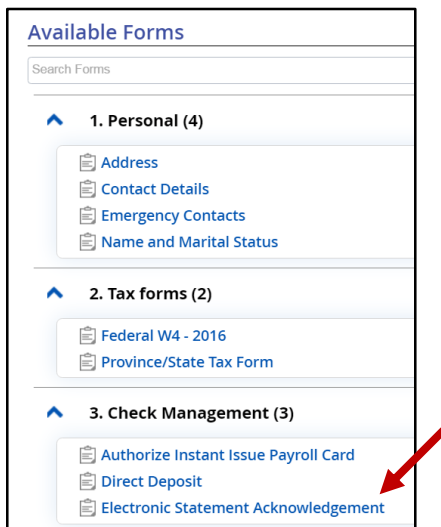
1. Log in using your Day Force username and password

The image shows the Dayforce HCM login interface. At the top, it says "DAYFORCE | HCM". Below that are three input fields: "Company", "User Name", and "Password". A "Login" button is positioned below the password field. At the bottom, there is a link that says "Can't access your account?".

2. From the home screen, select Forms



3. Under Check Management, select Electronic Statement Acknowledgement



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4. To view your earnings statement online only, check the acknowledgment box below, enter the date and click on Submit.

Electronic Statement Acknowledgement

Current company policy is to provide printed earnings statements for our employees. You can elect to view your earnings statement online only each pay period.

To view your earnings statement online only, please acknowledge your request by checking the box below.

There is no valid document type for this user.

I accept and acknowledge the company policy above.

Date: 12/7/2016

Comment
 Add comment to the employee's file.

Save Draft Submit Cancel Print